

## **TEFRA Medicaid Checklist:**

### **All Applications – Submitted Directly to DPA Caseworker:**

- MED 4 – Application – Division of Public Assistance Application for Adults and Children with Long Term Care Needs
- MED1 – Child’s Medical History and Disability Report
- MED2 – Authorization for Release of Protected Health Information (six signed)
- Current documentation to support disability (i.e. medical records, school IEP, etc.)

### **Children with Nursing Needs – Submitted Directly to Comagine Health:**

- TEFRA Medicaid Nursing Facility Level-of-Care form dated 4/20
- TEFRA Medicaid Plan of Care dated 8/17/05
- Estimated Annual Expenses form dated 1/4/05
- Supporting medical documentation

### **Children with Psychiatric Needs – Submitted Directly to Comagine Health:**

- TEFRA Inpatient Psychiatric Hospital Level-of-Care dated 10/21/04
- TEFRA Medicaid Plan of Care dated 8/17/05
- Estimated Annual Expenses form dated 1/4/05
- Supporting psychiatric and medical documentation

### **Children with Intellectual/Developmental Disabilities – Submitted Directly to Comagine Health:**

- TEFRA Medicaid Plan of Care dated 8/17/05
- Estimated Annual Expenses form dated 1/4/05

### **Children Over 3 Years of Age with Intellectual/Developmental Disabilities – Submitted Directly to Division of Senior and Disability Services (DSDS):**

- Documentation supporting one of the five qualifying diagnoses for the Inventory for Client and Agency Planning (ICAP)
- Contact information for three qualifying respondents to be interviewed

### **Children under 3 years of Age with Intellectual/Developmental Disabilities – Submitted Directly to DSDS:**

- Current developmental assessment and supporting medical documentation

**NOTE: Failure to return any of the above information to the correct agency will result in a processing delay**